**2024 BOONVILLE FARMERS MARKET, INC.**

Application Form *PLEASE REGISTER ME AS FOLLOWS:*

**NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **BUSINESS NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **ADDRESS:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**EMAIL ADDRESS:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CELL PHONE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**WEBSITE ADDRESS:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Location**: The Farmer’s Market is held at the Boone Village Shopping Center, 1931 Main Street Boonville, MO. |

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| **Schedule:** Open April through October, Saturdays from 8-12. Setup will be at 7:30 AM. At the discretion of the Board and in consultation with the vendors, we may move the opening to 7:30 in the summer. |

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| **Fees:** The Market offers two fee structures **1. Full Season $60 or 2. Weekly $10**. Please make checks payable to Boonville Farmers Market, Inc. and submit with your application by mail or in person to **Boonville Farmers Market, Inc., PO Box 291 Boonville, MO. 65233.** Do not send cash. |

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| **Full Season Vendor:** The fee of $60 is for one reserved and dedicated space, for the whole season. This includes one stall at the Annual Holiday Market. |

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| **Weekly Vendor:** The fee is $10 per Saturday, per space and is due at the opening of the market. This fee is collected until Vendor has paid $100, at which time no more fees are collected for the rest of the season. Vendor is not considered a Season Vendor. **Weekly Vendors** may elect to pay $40.00 on their Third week and become a Full Season Vendor as stated above. **Weekly vendors need to see the Market Manager before claiming a space due to Reserved Full Season spaces. Failure to do so may result in you being moved to an unclaimed space.** |

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| **List All Products:** Use the back of form to list all products you intend to sell during the 2024 Market season. |

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| **I have reviewed the 2024 Boonville Farmers Market, Inc. rules and regulations available on pages 3-4. I know I am responsible for complying with all Department of Revenue and Department of Health and Human Service requirements. I agree to abide by all these rules and regulations.**  **\_\_\_\_I select to be a Full Season Vendor for $60. \_\_\_\_Yes \_\_\_\_No: I will serve on the BFM Board**  **\_\_\_\_I select to be a Weekly Vendor for $10 each week**  **\_\_\_\_I agree to follow the attached rules and regulations**  **\_\_\_\_I agree to sell only products I have grown or made myself**  **\_\_\_\_I have listed all my products on the back of this application**  **\_\_\_\_Make check Payable to Boonville Farmers Market, Inc.**  **Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Fruit/Vegetable/Meat/Flower: Check all grown/raise on your farm/garden you may bring to market.**

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| Apples | Apricots | Asparagus |
| Green Beans | Beans Lima | Beef |
| Blackberries | Blueberries | Broccoli |
| Brussel Sprouts | Cabbage | Cantaloupe |
| Cauliflower | Celery | Chard |
| Cheese | Cherries | Chicken |
| Chicken Eggs | Collards | Corn |
| Cucumbers | Cut Flowers | Duck |
| Duck Eggs | Eggplant | Elderberries |
| Endive | Fennel | Ferns |
| Figs | Fish | Garlic |
| Goat | Gooseberries | Gourds |
| Grains | Grapes | Hanging Baskets |
| Herbs | Honey | Hosta |
| Houseplants | Kale | Kohlrabi |
| Lamb | Leeks | Lettuce |
| Microgreens | Mushrooms | Nectarines |
| Nuts | Okra | Onions |
| Parsnips | Pawpaw | Peaches |
| Pears | Peppers | Persimmons |
| Plums | Pork | Potatoes |
| Pumpkins | Quinces | Rabbit |
| Radicchio | Radishes | Raspberries |
| Rhubarb | Rutabaga | Shallots |
| Spinach | Squash | Strawberries |
| Succulents | Tomatillos | Tomatoes |
| Tree Starts | Turkey | Turnips |
| Vegetable Starts | Watermelon | Zucchini |
| Other: |  |  |
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**Artisans and Crafters: List All Products Self-Made you may bring to Market**

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(Keep this page for your records)

**2024 Boonville Farmers Market, Inc.**

**Rules & Regulations**

**SECTION I: WHAT CAN BE SOLD:**

A.) **Raw Agricultural Products:** This category includes fruits, vegetables, grains, herbs, flowers, bedding  plants and potted plants. Bedding plants and potted plants must be grown from seed, cutting, bulbs or  bare root and be well established in its current container, by the seller. **No resale of pre-finished  plants, fruit or vegetables is allowed.**

B.) **Non-Agricultural Products:** This category includes artisans, crafters and value-added products made  with or without raw agricultural products grown by the vendor. Examples include: baked goods and  jams (made in accordance to health department regulations), art, handmade pottery, handmade soap  and other related products. Baked goods (breads, cookies, cakes and fruit pies) baked in a domestic  kitchen must have a label stating “Not prepared in a certified kitchen.” This will be enforced  stringently.

C.) **Meat and animal products:** This category includes meats, poultry, milk, cheese, eggs, farm raised fish,  honey, wool, leather and other products derived from animals. **No raw milk will be sold at the market**.  All slaughter animals shall be in the vendor’s immediate custody, care and control for a **minimum** of 50%  of the animals’ life at the time of slaughter. Vendors must abide by all applicable Federal, State and local  regulations and inspection procedures. In addition, vendors must adhere to Federal and/or State  guidelines on all labels. No resale of trader or sale barn cattle and no livestock from any condemned or  for slaughter only source. **No live animals may be sold at the market**.

**SECTION II: VENDOR GUIDELINES:**

A.) **Vendor Application:** All vendors must complete and sign a Vendor Application Form from the  Boonville Farmers Market, Inc. and pay the appropriate fees no later than 10 A.M. on the day of the  market. **The Boonville Farmers Market, Inc. reserves the right to prohibit anyone from selling at  the Market and cancel the privileges of any member who, in the opinion of the governing body,  has violated the rules of the market. Fees will not be refunded.**

B.) **Self Produced Products: \***Vendors may only sell their own products. The resale of any products  that are not grown or produced by the vendor is **STRICTLY FORBIDDEN**. Violators of this rule will be  immediately expelled from the market without refund of any fees. Vendors wishing to return to the  market following expulsion must reapply for admittance.

C.) **Product Labeling:** Labeling is required on all food products as set forth by MO AG Department, to include ingredients, and Not Prepared in a Certified Kitchen along with preparers Name and Address.

D.) **On-Site Visits:** The Boonville Farmers Market, Inc. reserves the right to visit any vendors’  farm/production site by appointment. The primary purpose of the visit is to verify that the vendor is  producing all they are selling at the Boonville Farmers Market, Inc. Upon notification, the participant  or vendor must make all production areas available within three days. Refusal to allow visit is grounds  for indefinite suspension, whereas vendor fees will not be refunded. Verified vendors will receive a  Market Local Verification Certificate that can be displayed at their booth upon visit completion.

E.) **Vendor Pricing:** Each vendor should set his/her own prices. All prices shall be clearly posted. Scales  are only allowed if they meet State regulations.

F.) **All products must be locally grown/produced:** All raw agricultural products, non-agricultural products,  meat and other products (as defined in section I) must be grown/made within Cooper County, or any  adjacent county.

G.) **Booth Requirements:** It is the responsibility of all individual vendors to maintain a clean and healthful  condition within their assigned area and to leave that area free of any debris at the conclusion of the  market. Covered trash receptacles should be at each booth. Products should be displayed in an  attractive manner. Canopies, tents and umbrellas must be safely weighted and secured from unexpected  weather events.

H.) **Grievances:** The Market Manager will consult a board representative for a final decision made on  market day. All decisions may be appealed to the governing body for later consideration. Any complaints  by a vendor alleging reselling by another vendor shall be submitted to the board president in writing and  signed by the complainant. The name of the complainant shall be kept confidential.

I.) **Vendors:** Must at all times conduct themselves in a pleasant and courteous manner. Violence,  foul language and aggressive behavior will NOT be tolerated.

J.) **Electricity:** Not available at this time.

K.) **Vendor Market Approval:** Vendors may participate in the Market once they have turned in  their application and stall fee to the Market Manager.

L.) **Sales Tax:** The Boonville Farmers Market, Inc. and its Board of Directors are not responsible  for product liability or paying the sales taxes for individual vendors.

M.) The Boonville Farmers Market will not discriminate against anyone because of race, color,  creed, national origin, sex, age, disability, or sexual orientation.

N.) The market will observe a no pet policy for vendors and customers. On advice of the Cooper County Public Health Department they provided this statement: “When it comes to **non-service** pets, we support farmers markets that establish a no-pet policy to customers and vendors. This also helps avoid the possibility of cross contamination and supports food safety.” This policy will also assure safety of our young children at the market. **Service pets** continue to be welcome at the market.

O.) All children in the care of Vendors during Market times need to be supervised by an adult at  the vendor’s stall.

(END)